



Government of Karnataka



SHIVAMOGGA INSTITUTE OF MEDICAL SCIENCES

(Autonomous Medical Institution, Government of Karnataka)

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TERMS AND CONDITIONS OF TENDER FOR SUPPLY OF BOOKS & JOURNALS to Shimoga Institute of Medical Sciences, Shimoga for the period from 2016-17 for which Tenders should be submitted in Two cover system.

1. Notice is hereby given that tenders should be submitted in prescribed form for supply of Books & Journals to the SIMS, Shimoga during the period commencing from 2016-17.
2. Bid documents are available from 19/08/2016 to 19/09/2016 Last date for bid submission is 19/09/2016.
3. Bid will be opened at 11.30pm on 22/09/2016.
4. Every tenderer must go through the terms and conditions of tender carefully and understand them before submitted the Tender. No excuse that the conditions have not been read or understood will be entertained later.
5. The schedule of Books & Journals are attached in the list.
6. Rate should be quoted including all taxes and delivery charges. Revision of rates will not be allowed after opening the tender.
7. Rate should be quoted as per our specification. The contract rates should include charges for door delivery of the books & Journals to Shimoga institute of Medical Sciences, Shimoga.
8. The rates quoted should be only in Indian Currency. Tenders in any other currency are liable to be rejected.
9. No tenderer shall be allowed at any time and on any ground whatsoever, for any claim for revision or modification of the rate quoted by them during the contract period of one year from 2016-17.
10. The prices quoted by the tenderer shall not, if any case, exceed the controlled price, if any, fixed by the Government at the time of the supply of the articles to the Institute. If the price quoted is found to be in excess of the controlled

price permissible under the Hoarding and Profiteering Prevention Ordinance, 1943, as amended from time to time, the contractor will specifically mention this fact in his tender along with reasons for having quoted such a higher price. The purchaser at his discretion will in such cases exercise the right of revision the price at any stage so as to conform to the controlled price or the price permissible under the hoarding and Profiteering ordinance. This discretion will be exercised without prejudice to any other action that may be taken against the Contractor.

11. Failure to execute the agreement within the contract period on the part of the successful tenderer or withdrawal of his tender after the intimation of acceptance of tender has been sent to him or failure to comply with the contract owing to any other reason will entail cancellation of his contract.
12. **EMD amount of Rs.50,000/- in through e-portal under following modes**
 1. **Credit card, 2. Direct debit, 3. NEFT & OTC.**
 - a) Each tender should be accompanied by a deposit of Earnest Money of **Rs. 50,000/- Deposits of Earnest Money** through e portal on any one of the Nationalized/RBI approved Bank payable at Shimoga payment of EMD by any other form/mode will lead to rejection of tender.
13. The Director reserves the right to reject the tenders or to accept the tenders and the supply of all the items or of only one or more of the items tendered for, in a Tender without assigning any reason for doing so.
 - a). If a Tenderer fails to supply in time the ordered quantity of books within 30 days from the date of issue of the order.
14. In case any difference of dispute arises in connection with this contract, all legal proceedings relation to the matter, shall be instituted in the court within whose jurisdiction of the purchasing officers voluntarily resides.
15. Any attempt on the part of the Tenderes or their Agents to influence the department in their favor by personal canvassing with the officers concerned will disqualify them.
16. SELECTION OF TENDERS WOULD VERY MUCH DEPEND UPON THE LOWEST NET RATE.
17. Prices quoted should be inclusive of all charges like packing, forwarding and duties, cess etc. which are or may become payable by the contractor under existing or future laws or rules of the country or origin/supply of delivery during the course of execution of the contract. The sales tax certificate as in the specimen should be produced along with Tender.
18. Special conditions, of any of the Tednerers of those attached with the Tenderers will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

SPECIAL CONDITIONS OF BOOKS

All Books should conform to the standard required. I.P denotes Indian Pharmacopoeia B.P. denotes British Pharmacopoeia, INF denotes Indian National Formulary. The books should also comply with the standards required under rule 124 of the Act 1945. Minimum content of active ingredients should not be less than the labeled amount at the time of delivery of books.

1. Authorized book dealers should participate in the tender.
2. Should have experience in supply of Books to medical college for last 3 years.
3. Books should be quoted as per the proforma in the Tender booklate.
4. Title and author name should match the tender requirement.
5. Rate once quoted cannot be changed.
6. Should be able to supply all the quoted books immediately within one month of placing the orders.
7. Tenderer should supply the latest edition of the books.

SPECIAL CONDITIONS OF JOURNALS

1. The renewal should be entered for the 2016 -2017 in respective title of the journals.
2. The subscriber prices should be as applicable in India / developing countries. Any continuation in subscriber price offered to developing countries should be passed on to this institution.
3. No service charges or handling charges by the agency are allowed.
4. The complete responsibility should be taken by the agency for all the non-supply issues, including paying proportionate cost of the missing issues (in case supply remain due from your side). Account should be settled with in 12 months from the date of last issue of year. No photocopy of the journal is allowed for non-receipt of the issues or in any other case “only the original issue will be accepted”.
5. Issues of the journals supplied after the settlement of accounts will not be considered without approval of the Director.
6. All the journals to be supplied through your consolidated airlifting service.
7. The journals should be airlifted without any extra cost. All weekly publications, which on airmail by the publishers may be registered directly.
8. The prices applicable should be as per the publisher’s established current list price.
9. The communication about registration / confirmation and payment towards the renewal for all the journals may be forwarded immediately.

10. The subscriber number assigned by the publisher be communicated from time to time.
11. The supply position of journals may be communicated by last day of every month and quarterly consolidated reports.
12. Bank guarantee should be given for the amount paid towards the subscription from the institution.
13. Agreement on terms and conditions quoted above be entered with SIMS, Shimogga.
14. Final settlement of supply of journals along with the credit note for non-supply of issues of journals be made within 18 months from the date of subscription order.
15. The statement of supply of journals be submitted every year by January first week with due of supply in terms of amount and settlement.
16. The agency should take entire responsibility and co-ordinate to provide free on-line access where publishers have made provisions. Please send the bill in triplicate along with publisher's documentary evidences and G.O.C. circular for necessary payment.
17. Tenders must be accompanied by refundable security deposit of the amount of value quoted drawn Director, Shimoga Institute of Medical Sciences, Shimoga.

General Conditions

1. IT returns of this firms for the last 3 years should be submitted.
2. Vat registration of the firm should be submitted with latest VAT clearance certificate.
3. Firm should have a valid books & journals licence issued by competent authorities.
4. This tender is two cover system
5. All photo copies should be attached by notary

Note1

1. Plea of clerical error, typographic error etc. committed by the tenderer would not be accepted, unless intimated prior to opening of price bid.
2. No correspondence will be entertained after opening the price bid.

3. The rates quoted by the tenderers shall not in any case exceed the controlled price, if any fixed by Central/State government and Maximum Retail Price (MRP). In case a tenderer quotes a rate higher than the controlled rate, he will be rejected and prevented from participating in the tender for the next three years.
4. One supply order one time supply.
5. L1 firm should supply within 30 days

Note-II

Participation in the tender implies that the participant is accepting all terms and condition of the tender.

Check list

1. IT returns of the firm for the last 3 years.
2. VAT registration with latest VAT clearance certificate.
3. Should have experience in supply of books & journals to medical colleges for last 3 years
4. Valid book & journals license of the supplier.
5. All copies should be attested by notary.

Commercial bid

1. Price bid compulsory (XL format)

Sd/-
Director/Dean
Shimoga Institute of Medical Sciences,
Shimoga.

SHIVAMOGGA INSTITUTE OF MEDICAL SCIENCES, SHIMOGA

Name of Tenderer

Performa of the price Bid.

Sl. No As per our list:	Author name	Books name	Rate per copy	Discounted rate per copy

Signature of the tenderer